

**A RESOLUTION OF THE TOWNSHIP COUNCIL OF NORTH BRUNSWICK
AUTHORIZING A PROFESSIONAL SERVICE AGREEMENT WITH
TOKARSKI AND MILLEMANN ARCHITECTS, LLC TO SERVE AS
CONSULTING ARCHITECT**

WHEREAS, the Department of Public Works is responsible for providing maintenance and upgrades to municipal buildings; and

WHEREAS, Glenn S. Sandor determined there is a need to procure an Architect for general and specialized projects for 2013; and

WHEREAS, municipal facility structures covered include: parks facilities, the Senior Center, the Municipal Building, the Public Library, and the Public Works facility; and

WHEREAS, on October, 15, 2012, the Township Council passed resolution 299-10.12 authorizing the issuance of Requests for Proposals for a Consulting Architect; and

WHEREAS, services were procured in formal manner under N.J.S.A. 40A:11-4.1a et seq. under both a fair and open and competitive process to assure that each person and/or firm is provided an equal opportunity to submit a proposal; and

WHEREAS, the Purchasing Agent received, and the Deputy Municipal Clerk witnessed, the receipt of four proposals for said professional services on November 15, 2012; and

WHEREAS, the Evaluation Committee, designated to review proposals and make a recommendation, has completed the review process and included herein an Evaluation Report detailing their review and recommendation; and

WHEREAS, the Evaluation Committee recommends the award of contract PRO13017 to Tokarski and Millemann Architects, LLC with offices at 228 Brick Boulevard, Brick, New Jersey 08723 to serve as Municipal Architect for calendar year 2013; and

WHEREAS, Township Attorney Ronald Gordon has reviewed the proposals submitted and determined the proposal submitted by Tokarski and Millemann Architects, LLC to be responsive under the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and any provisions of the revised statutes of the State of New Jersey; and

WHEREAS, it is in the best interest of the Township of North Brunswick to enter into an agreement with Tokarski and Millemann Architects, LLC to serve as Municipal Architect for calendar year 2013; and

WHEREAS, Tokarski and Millemann Architects, LLC shall be compensated for these services as outlined within their contract for an authorization not to exceed \$5,000.00 for general matters, exclusive of special projects; and

WHEREAS, the Chief Financial Officer has certified that \$3,000.00 is available for general matters in account 3-01-26-310-000-200 for services ending June 30, 2013 and the balance of funds shall be certified upon the appropriation of funds in FY 2014; and

NOW, THEREFORE, BE IT RESOLVED on this 1st day of January, 2013, that the Township Council of the Township of North Brunswick does hereby authorize the Mayor to execute and the Township Clerk to witness an agreement with Tokarski and Millemann Architects, LLC to serve as Municipal Architect for calendar year 2013 with an authorization not to exceed \$5,000.00 for general matters, exclusive of special projects.

BE IT FURTHER RESOLVED notice of this action shall be published in the Home News & Tribune as required by law within 10 (ten) days after its passage.